



## **Accessing Voicemail with Blue Ridge Digital Phone**

Records messages from unanswered calls that you can play, save or delete any time you choose.

\*\*\* A stutter dial tone when you pick up the handset indicates you have new voicemail messages.

### **To enter your voice mailbox when you are at home:**

- Lift the receiver and listen for dial tone.
- Dial \*33.
- You will receive the Main Menu

### **To retrieve messages while you are away:**

- Dial your 10 digit home phone number.
- As soon as voicemail greeting begins, interrupt by pressing the # key.
- You are prompted to enter your pin, followed by the # key.
- You will receive the Main Menu

### **Main Menu:**

- **Press 1 to Listen to messages**
  - Any new or saved message will play automatically
  - Press 1 Skip message
  - Press 2 Save message
  - Press 3 Delete message
  - Press 9 to Repeat the menu again
  - Press 0 to Exit
- **Press 8 for Personal Options**
  - Press 1 Change PIN Number
  - Press 2 Record Personal Greeting
  - Press 3 Record Personal Name
  - Press 5 Set Call Forwarding
  - Press 6 Set Call Forward Screening Number
  - Press 9 to Repeat the menu again
  - Press 0 to Exit
- **Press 9 to Repeat the menu again**
- **Press 0 to Exit**